

Jacksonville State University

Departmental Faculty Roster Validation Form

Forward with a copy of your Faculty Roster to the Office of the Provost by August 1st each year

College/Division	Department/Unit	Department Head/Director
Date	Upcoming Academic Year	

All faculty on the attached Faculty Roster are properly credentialed to teach their assigned courses during the upcoming academic year.

The faculty member(s) listed below earned additional credentials* to teach assigned courses during the upcoming academic year.

Faculty Member Name	Course/Courses	Credential Earned/Required

*For each faculty member listed above, request they provide the required credential(s) to the Office of the Provost before August 1st of the upcoming Academic Year.

Signature of Department Head/Director Date

Signature of Dean/Director Supervisor Date

Signature of the Provost Date

Office of the Provost Use:

Credentials Received

Date _____

Initial _____