

College of Education and Professional Studies

Honesty Policy

Cheating

- Cheating: 1st Offense** - A student who cheats or participates in the act of cheating on an examination (or any other graded work) will receive a failing grade (“F”) on the assignment. Teacher candidates will receive a TCDA (Teacher Candidate Disposition Assessment) and plan of action for remediation and students in non-certificated programs will receive a disposition and action plan for remediation. Documentation will be kept at the department level and in student files.
- Cheating: 2nd Offense** – A student who cheats or participates in the act of cheating on an examination (or any other graded work) will receive a failing grade (“F”) in the course. Teacher candidates will receive a TCDA (Teacher Candidate Disposition Assessment) and plan of action for remediation and students in non-certificated programs will receive a disposition and action plan for remediation. Documentation will be kept at the department level and in student files.
- Cheating: 3rd Offense** – A student who cheats or participates in the act of cheating on an examination (or any other graded work) will be referred to the DAC (Disciplinary Action Committee) with the recommendation of dismissal from the program of study. If recommended by DAC, the student will not be allowed to enroll in any other program of study in the College of Education and Professional Studies at Jacksonville State University. Teacher candidates will receive a TCDA (Teacher Candidate Disposition Assessment) and students in non-certificated programs will receive a disposition. Documentation will be kept in the Dean’s office.

Plagiarism

- Plagiarism: 1st Offense** – A student who plagiarizes or participates in the act of plagiarism will receive a failing grade (“F”) on the assignment. In addition, the student will be required to complete a remedial seminar on plagiarism. Failure to do so will result in an automatic 2nd Offense. Teacher candidates will receive a TCDA (Teacher Candidate Disposition Assessment) and plan of action for remediation and students in non-certificated programs will receive a disposition and action plan for remediation. Documentation will be kept at the department level and in student files.

2. **Plagiarism: 2nd Offense** – A student who plagiarizes or participates in the act of plagiarism a second time will receive a failing grade (“F”) in the course. Teacher candidates will receive a TCDA (Teacher Candidate Disposition Assessment) and plan of action for remediation and students in non-certificated programs will receive a disposition and action plan for remediation. Documentation will be kept at the department level and in student files.

3. **Plagiarism: 3rd Offense** – A student who plagiarizes or participates in the act of plagiarism a third time will be referred to the DAC (Disciplinary Action Committee) with the recommendation of dismissal from the program of study. If recommended by DAC, the student will not be allowed to enroll in any other program of study in the College of Education and Professional Studies at Jacksonville State University. Teacher candidates will receive a TCDA (Teacher Candidate Disposition Assessment) and students in non-certificated programs will receive a disposition. Documentation will be kept in the Dean’s office.

Teacher Candidate Disposition Assessment TCDA Policy

The JSU College of Education and Professional Studies expects TC to demonstrate dispositions that contribute to the development and learning of all P-12 students. Dispositions refer to attributes and attitudes beyond academic abilities. In order to establish expectations and monitor TC in these areas, the TCDA is administered at selected program decision points, including prior to admission, during, and prior to completion of the JSU TEP. Faculty assess candidates at established program decision points on each of the following twelve indicators:

1. Communication
2. Punctuality
3. Professional Boundaries
4. Openness to Improvement
5. Self-Regulation

6. Personal Appearance and Hygiene
7. Leadership and Collaboration
8. Effective Facilitation
9. Assessment and Reflection
10. Diverse Learners and Environments
11. Ethics and Professional Responsibility
12. Reflective Mastery of Content

If a candidate is assessed as unacceptable or developing in any area, a Teacher Candidate Plan of Action (TCPoA) may be developed as a remediation step or the candidate may be removed from the TEP. The first six indicators (Communication, Punctuality, Professional Boundaries, Openness to Improvement, Self-Regulation, and Personal Appearance and Hygiene) are applicable in every course. The last six indicators (Leadership and Collaboration, Effective Facilitation, Assessment and Reflection, Diverse Learners and Environments, Ethics and Professional Responsibility and Reflective Mastery of Content) may not be observed in some courses. For all indicators, if there is no opportunity for the TC to demonstrate a disposition, the Not Applicable selection may be used. In addition to the selected program decision points, faculty, university supervisors, and cooperating teachers may complete the TCDA or TCPoA on a teacher candidate at any time.

NOTES:

1. It should be noted that the occurrence of cheating, plagiarism, or exhibiting unethical dispositions is cumulative, i.e., it carries over to any other course taught in the College of Education and Professional Studies.
2. If a student wishes to appeal at any level of the honesty policy, she (he) is to follow the College of Education and Professional Studies grade appeal process.