

2022 Midcycle Report Template

2016 Standards

Note: Please respond to the questions in this report through the lens of normal program operations and not short-term pandemic modifications. The Board received information on pandemic responses through separate reports. You can add information on pandemic responses if you think it is helpful, but the review will focus primarily on normal program operations.

Name of Institution: Jacksonville State University

Name of Person Completing report: Melanie Drake Wallace

Title: Professor & Department Head

Attestation: I affirm that the information in this report is true and accurate to the best of my knowledge.

Please type your name to affirm the statement above: **Melanie Drake Wallace**

Current Accreditation Information

1. Please indicate all accredited counseling specialty areas and doctoral program (if applicable):

<input type="checkbox"/>	Addiction Counseling	<input type="checkbox"/>	Career Counseling	<input checked="" type="checkbox"/>	Clinical Mental Health Counseling
<input type="checkbox"/>	Clinical Rehabilitation Counseling	<input type="checkbox"/>	College Counseling and Student Affairs	<input type="checkbox"/>	Marriage, Couple and Family Counseling
<input type="checkbox"/>	Rehabilitation Counseling	<input checked="" type="checkbox"/>	School Counseling	<input type="checkbox"/>	Doctoral: Counselor Education and Supervision

2. Please indicate if all the accredited specialty areas indicated above are accredited under the 2016 Standards:

Yes No If no, please explain: [Click or tap here to enter text.](#)

Note: If any accredited specialty areas are accredited under a different set of standards, then the report template for that set of standards will need to be completed for that specialty area(s)

3. Please indicate all approved sites at which the program offers 50% or more of the curriculum. If not all specialty/program areas are offered at a given approved site, please indicate this as well: **The main campus at Jacksonville State University is the only site where the counseling programs are offered.**

Note: If the program is offering 50% or more of the curriculum at a site that has not been approved in a prior CACREP review, the program will need to submit a separate Substantive Change Report

[Click or tap here to enter text.](#)

1. Please indicate all approved delivery methods through which the program offers 50% or more of the curriculum. If not all specialty/program areas are offered via a given delivery method, please indicate this as well:

Face-to-Face: The JSU School and CMHC Academic programs are designed to be delivered in the physical presence of the instructor. In practice, some courses are delivered in a hybrid format and on occasion, courses may be delivered remotely.

If the program operates at multiple approved sites and/or through multiple approved delivery methods, the responses throughout this study will need to address the overall program and provide disaggregated information/data by sites and/or delivery methods as applicable.

Changes in Program Operations

4. Since the most recent site visit, have there been any changes in any of the following areas, that have *not* been approved by the CACREP Board of Directors through review of a Substantive Change Report: college, school, and/or department in which the counseling unit is housed?

Yes No

If yes, please provide brief but detailed information on the changes that occurred and the impact of these changes on the counseling unit, including any changes in which unit(s) supply the budget/funding for the counseling unit.

Click or tap here to enter text.

5. Since the most recent site visit, have there been any changes in the level of budget/funding support provided for the counseling unit?

Yes No

If yes, please provide brief but detailed information on the changes that occurred and the impact of these changes on the counseling unit.

Click or tap here to enter text.

6. Since the most recent site visit, have there been significant (i.e., +/-15%) changes in enrollment for any of the accredited specialty areas?

Yes No

If yes, please provide detailed information/figures on the changes that have occurred and the impact of these changes in terms of unit operations and resource needs.

Using data from the chart below, enrollment in the JSU Counselor Education Program has increased 44.23% between 2017-2022. The enrollment changes have necessitated the increased use of adjunct faculty until such time that a full-time faculty member can be identified. A full-time counselor educator position is currently posted.

Jacksonville State University
 CMHC & School Counseling Enrollments
 2017-2022

	2022	2021	2020	2019	2018	2017
Clinical Mental Health	55	40	35	32	23	30
School	20	19	17	18	21	22

7. Since the most recent site visit, does the counseling unit offer any new non-accredited specialty areas or certificate programs for which the counseling program faculty maintain administration and delivery responsibility?

Yes No

If yes, please describe the new offerings and the impact of these new offerings in terms of unit operations and resource needs.

Click or tap here to enter text.

Faculty

8. How many individuals meeting the core faculty requirements (see Standards 1.W, 1.X and the [Guiding Principles for the 2016 Faculty Standards](#)) did the counseling program have at the time of the last site visit? How many does it have currently?

The number of core faculty at time of last site visit 2018: 4

The current number of core faculty: 4

9. Have any new core faculty been hired since the last site visit?

Yes No

If yes, please provide updated CVs for these individuals AND complete CHARTS 1 and 2 in APPENDIX 1, including information for each of the new hires.

10. Are there any open searches for core faculty members?

Yes No

If yes, what is/are the status(es) of the search(es)?

One open search has been posted but not filled.

11. Attestation regarding core faculty and sustained engagement in the counseling profession:

I affirm, on behalf of the counseling faculty at Jacksonville State University, that all individuals we designate as core faculty identify with the counseling profession (Standard 1.X):

- through sustained memberships in professional counseling organizations
- through the maintenance of certifications and/or licenses related to their counseling specialty area(s), and
- by showing evidence of sustained
 - professional development and renewal activities related to counseling,
 - professional service and advocacy in counseling, and
 - research and scholarly activity in counseling commensurate with their faculty role.

I further understand that there will be a comprehensive review of all these elements for all individuals identified as core faculty at the time of a re-accreditation review.

I further acknowledge familiarity with the [2016 Standards Glossary definition for Professional Counseling Organizations](#) and the [Guiding Principles for the 2016 Faculty Standards](#).

Click here to affirm this attestation

If you are unable to affirm this attestation currently, please provide the reason(s): [Click or tap here to enter text.](#)

Faculty Ratios

12. Core/Noncore Faculty Credit Hour Delivery Ratio

For each term over the most recent 12-month period, including Winter/Summer, provide the number of course credit hours taught by non-core faculty and the number of credit hours taught by core faculty. If your program is approved to operate at multiple campus sites and/or through multiple delivery formats (see CACREP [Policy 1.o](#) and [Policy 1.q](#)), please provide both aggregate figures and figures disaggregated by site(s) and/or delivery method(s), as applicable.

	Core Faculty Credit Hours	Non-Core Faculty Credit Hours	Total
Spring 2022	30	18	48
Summer 2022	24	30	54
Fall 2022	30	27	57
Total	84	75	159

In addition, please complete CHART 3 in APPENDIX 2. **Chart in Appendix 2 has been completed.**

Enter the total course credit delivery figures for each term here, for the program in aggregate. Please also enter course credit delivery figures for each term disaggregated by site or delivery method, if applicable:

Click or tap here to enter text.

13. Full-time Equivalent (FTE) Student to FTE Faculty Ratio: *For each term over the most recent 12-month period, including Winter/Summer, provide a detailed full-time equivalent (FTE) student to FTE faculty ratio calculation in the supporting documentation folder.* The supporting information should clarify how the program arrived at the student figure presented and provide details on which faculty are included in the calculation, with an explanation of their FTE level. If your program is approved to operate at multiple campus sites and/or through multiple delivery formats (see CACREP [Policy 1.o](#) and [Policy 1.q](#)), please provide both aggregate figures and figures disaggregated by site(s) and/or delivery method(s) as applicable.

Enter the total FTE ratio figures for each term here, for the program in aggregate. Please also enter FTE ratio figures for each term disaggregated by site or delivery method, if applicable:

Spring 2022

166 enrolled students x 3 credit hours per course = 498

498 / 9 (number of graduate hours for 1 FTE student) = 55.3

55.3 / 5.3 = 10.43 Student FTE to Faculty FTE

Summer 2022

152 enrolled students x 3 credit hours per course = 456

456 / 9 (number of graduate hours for 1 FTE student) = 50.66

50.66 / 6.0 = 8.44 Student FTE to Faculty FTE

Fall 2022

212 enrolled students x 3 credit hours per course = 636

636 hours / 9 number of graduate hours for 1 FTE student) = 70.66 FTE

70.66 / 4.75 = 14.877 Student FTE to Faculty FTE

What is the full-time graduate faculty teaching load per term at your institution? **Beginning in Fall 2022, the full-time graduate teaching load at Jacksonville State University was changed from 9 Credit Hours (3 Courses) to 12 Credit Hours (4 Courses).**

What is the full-time graduate student credit load per term at your institution? **The full-time graduate student credit load per term at JSU is 9 Credit Hours.**

Curriculum

14. Have any courses that were in the required curriculum/curricula at the time of the last site visit been added, dropped, or revised significantly?

Yes No

If yes, please describe the change(s) and rationale for the change(s): [Click or tap here to enter text.](#)

If any required courses were dropped, please provide information on where any CACREP curricular standards or KPIs that had been mapped to the course are now addressed and/or assessed: [Click or tap here to enter text.](#)

Please upload in the supporting documentation folder the syllabus/syllabi for any course(s) that were added or revised significantly.

Clinical Instruction: Practicum and Internship

15. Please complete CHART 4 and CHART 5 addressing supervision ratios (Standards 3.S, T and U) in APPENDIX 3. **(completed)**

16. Who provides the primary individual supervision in practicum? **The primary individual supervision in practicum is provided by the Practicum Instructor (i.e., University Supervisor). During the Fall 2022 semester, a doctoral student from another university is completing his Counselor Education & Supervision Internship at JSU. He is providing practicum supervision under my supervision.**

Program Faculty Members Site Supervisors Doctoral Student(s) Under Supervision

Other:

17. Who provides the primary individual supervision in internships?

Program Faculty Members Site Supervisors Doctoral Student(s) Under Supervision

Other: **During internships, the responsibility for providing primary individual supervision shifts to the Site Supervisors. The University Supervisor is responsible for maintaining regular communication with the Site Supervisor about student progress in addition to providing group supervision on campus to internship students.**

18. Please indicate any significant changes that have occurred to practicum and/or internship requirements or structure since the last site visit.

None

Program Evaluation and Student Assessment

19. Please upload in the supporting documentation folder the most recent annual program evaluation report that includes, by program level, a summary of the program evaluation results (4.A-B), subsequent program modifications (4.C), and any other substantial program changes (Standard 4.D).

In addition, please indicate the web address for where this report is posted on the program's website: **The Annual Program Evaluation summary is attached in the 2022 MC - Jacksonville State University Midcycle folder. The website where this will be posted is:**

https://jsu.edu/education/edres/counselor_education.html

Please note the following:

- This report is different from the data (i.e., number of graduates, pass rates on credentialing exam, completion rates, job placement rates) that are posted on an annual basis for Standard 4.E
- The program should provide active notification to the specified constituent groups each year when the annual program evaluation report is posted
- Evaluation of the annual report during the Midcycle Review includes consideration of whether all of the requisite information is included:
 - For all accredited specializations and doctoral program, if applicable, a summary of all program evaluation results obtained throughout the year. These would be based on the schedule of program evaluation activities in the program's evaluation plan.
 - Continuous improvement program modifications made, if any, that directly resulted from the findings from the stated program evaluation activities.
 - A reporting of other substantial program changes made over the year

20. Attestation regarding program evaluation plan

I affirm, on behalf of the counseling faculty at **Jacksonville State University**, that since the last site visit that we have maintained a program evaluation plan compliant with Standard 4.A and have collected and used program evaluation data in a manner compliant with Standard 4.B.

Click here to affirm this attestation

If you are unable to affirm this attestation currently, please provide the reason(s): [Click or tap here to enter text.](#)

Appendix 1 – New Core Faculty Charts

Include information for each new core faculty member in the charts below – adding rows as needed. Please remember to upload current copies of their CVs in the supporting documentation folder.

- On a PC, right-click and select Insert → Insert Row Above or Insert Row Below, depending on where your cursor is in the table
- On a Mac, select Layout Tab and choose Insert Below or Insert Above, depending on where your cursor is in the table

Chart 1

Faculty Name	Term They Began Full-Time Core Faculty Employment	Terminal Degree and Major	Current Professional Memberships	Active Licenses and/or Certifications

Chart 2

Provide information for the last 3-5 years for each of the areas below (including dates of activities) for each of the new core faculty hires. Please ensure that the faculty CVs provided are sufficiently up to date to reflect the information provided below [emphasis added].

Note: 2016 Standards Glossary Definition for Professional Counseling Organizations: organizations whose primary mission is to advocate for and to provide development, support, and/or recognition for professional counselors across the counselor education specialties. For use within the CACREP Standards, *it is expected that, at a minimum, programs will provide documentation regarding memberships and active participation in the American Counseling Association (ACA) and its divisions and/or branches and other major counseling organizations such as the American School Counselor Association (ASCA), Chi Sigma Iota (CSI), the Commission on Rehabilitation Counselor Certification (CRCC), the National Board for Certified Counselors (NBCC) and the National Council on Rehabilitation Education (NCRE).*

Faculty Name	Professional Development Activities in Counseling	Professional Service and Advocacy Activities in Counseling	Research and Scholarly Activities in Counseling

Appendix 2 – Faculty Course Credit Delivery Charts

For each chart, add rows as needed.

- On a PC, right-click and select Insert → Insert Row Above or Insert Row Below, depending on where your cursor is in the table
- On a Mac, select Layout Tab and choose Insert Below or Insert Above, depending on where your cursor is in the table

Chart 3

Please organize information below:

- by term (i.e., all Fall terms courses together, ...) for the most recent 12-month period.
 - Within each term, please group course delivery by faculty designation (i.e., core or noncore)

For delivery method, use: Online, Hybrid, In-Person

For sites, please use the site name indicated in the [CACREP Directory of Accredited Programs](#)

Term/Year	Course # and Title	Course credit hour	Faculty designation: Instructor last name	Site	Delivery Method
Spring 2022	ECG501 Assessment in Counseling	3	Core: Wilson	JSU	Hybrid (mostly on-campus)
Spring 2022	ECG506 Professional Counseling Orientation and Technology	3	Core: McGahey	JSU	On-Campus
Spring 2022	ECG525 Pre-Practicum: Skills & Techniques in Counseling	3	Non-core: Turner	JSU	On-Campus
Spring 2022	ECG527 Organization and Administration of Counseling Services	3	Non-core: Driver	JSU	Online
Spring 2022	ECG530 Couple, Marriage and Family Counseling	3	Core: Kiser	JSU	Hybrid (mostly on-campus)
Spring 2022	ECG556 Career Development	3	Core: Kiser	JSU	Online
Spring 2022	ECG560 Substance and Behavioral Addictions in Counseling	3	Non-core: Driver	JSU	Online
Spring 2022	ECG585 Practicum: Applied Skills & Techniques in Counseling	3	Core: Wallace	JSU	Field Based
Spring 2022	ECG588 Crisis Counseling Intervention Strategies	3	Non-core: Garlick	JSU	On-Campus

Spring 2022	ECG591 Group Procedures in Counseling	3	Non-core: Garlick	JSU	On-Campus
Spring 2022	ECG593 Internship in School Counseling	3	Core: McGahey	JSU	Field Based
Spring 2022	ECG594 Internship in School Counseling	3	Core: McGahey	JSU	Field Based
Spring 2022	ECG595 Clinical Experience I in Mental Health Counseling	3	Core: Wilson	JSU	Field Based
Spring 2022	ECG596 Clinical Experience II in Mental Health Counseling	3	Core: Wilson	JSU	Field Based
Spring 2022	EFD500 Research in Education	3	Non-core: Webb	JSU	Online
Spring 2022	EPY525 Lifespan Development	3	Core: Kiser	JSU	Hybrid (mostly online)
Summer 2022	ECG501 Assessment in Counseling	3	Non-core: Turner	JSU	Hybrid (mostly on-campus)
Summer 2022	ECG523 Social & Cultural Diversity in Counseling	3	Core: Wallace	JSU	Hybrid (mostly on-campus)
Summer 2022	ECG526 Professional Ethics and Legal Issues	3	Non-core: Driver	JSU	Online
Summer 2022	ECG529 Children and Grief	3	Core: McGahey	JSU	Online
Summer 2022	ECG535 Rehabilitation Counseling	3	Non-core: Siaway	JSU	Online
Summer 2022	ECG553 Theory and Process	3	Core: Kiser	JSU	Hybrid (mostly on-campus)
Summer 2022	ECG556 Career Development	3	Core: Kiser	JSU	Hybrid (mostly on-campus)
Summer 2022	ECG559 Geriatric Counseling	3	Core: Wallace	JSU	Online
Summer 2022	ECG560 Substance and Behavioral Addictions in Counseling	3	Non-core: Driver	JSU	Online
Summer 2022	ECG565 Psychopharmacology	3	Non-core: Rogers	JSU	On-Campus
Summer 2022	ECG585 Practicum: Applied Skills & Techniques in Counseling	3	Non-core: Browder	JSU	Field Based
Summer 2022	ECG585 Practicum: Applied Skills & Techniques in Counseling	3	Non-core: Browder	JSU	Field Based
Summer 2022	ECG588 Crisis Counseling Intervention Strategies	3	Non-core: Garlick	JSU	On-Campus
Summer 2022	ECG589 Psychological First Aid & Disaster Counseling	3	Core: McGahey	JSU	Online
Summer 2022	ECG591 Group Procedures in Counseling	3	Non-core: Garlick	JSU	On-Campus
Summer 2022	ECG595 Clinical Experience I in Mental Health Counseling	3	Core: Wallace	JSU	Field Based
Summer 2022	ECG596 Clinical Experience II in Mental Health Counseling	3	Core: Wallace	JSU	Field Based
Summer 2022	EFD500 Research in Education	3	Non-core: Webb	JSU	Online
Fall 2022	ECG506 Professional Counseling Orientation and Technology	3	Core: McGahey	JSU	Hybrid (mostly on-campus)
Fall 2022	ECG523 Social & Cultural Diversity in Counseling	3	Core: Wilson	JSU	Hybrid (mostly on-campus)

Fall 2022	ECG525 Pre-Practicum: Skills & Techniques in Counseling	3	Non-core: Turner	JSU	On-Campus
Fall 2022	ECG525 Pre-Practicum: Skills & Techniques in Counseling	3	Non-core: Dryden	JSU	On-Campus
Fall 2022	ECG526 Professional Ethics and Legal Issues	3	Non-core: Driver	JSU	Online
Fall 2022	ECG528 Introduction to Play Therapy	3	Non-core: Bright	JSU	Online
Fall 2022	ECG540 Psychopathology: Diagnosis and Treatment of DSM Disorders	3	Core: Kiser	JSU	Hybrid (mostly on-campus)
Fall 2022	ECG553 Theory and Process	3	Core: Kiser	JSU	Hybrid (mostly on-campus)
Fall 2022	ECG556 Career Development	3	Core: Kiser	JSU	On-Campus
Fall 2022	ECG558 Counseling Children/Adolescents	3	Non-core: Driver	JSU	Online
Fall 2022	ECG565 Psychopharmacology	3	Non-core: Rogers	JSU	On-Campus
Fall 2022	ECG585 Practicum: Applied Skills & Techniques in Counseling	3	Non-core: Dryden	JSU	Field Based
Fall 2022	ECG585 Practicum: Applied Skills & Techniques in Counseling	3	Core: Wallace	JSU	Field Based
Fall 2022	ECG591 Group Procedures in Counseling	3	Non-core: Garlick	JSU	On-Campus
Fall 2022	ECG593 Internship in School Counseling	3	Core: McGahey	JSU	Field Based
Fall 2022	ECG594 Internship in School Counseling	3	Core: McGahey	JSU	Field Based
Fall 2022	ECG595 Clinical Experience I in Mental Health Counseling	3	Core: Wilson	JSU	Field Based
Fall 2022	ECG596 Clinical Experience II in Mental Health Counseling	3	Core: McGahey	JSU	Field Based
Fall 2022	EFD500 Research in Education	3	Non-core: Webb	JSU	Online

Appendix 3 – Supervision Ratios

For each chart, add rows as needed.

- On a PC, right-click and select Insert → Insert Row Above or Insert Row Below, depending on where your cursor is in the table
- On a Mac, select Layout Tab and choose Insert Below or Insert Above, depending on where your cursor is in the table

Chart 4

Practicum Sections ECG 585	Number of Students Enrolled in Course Section
Fall 2021	
Section 1	6
Section 2	2
Spring 2022	
Section 1	7
Summer 2022	
Section 1	7
Fall 2022	
Section 1	6
Section 2	2

Chart 5

Internship Sections	Number of Students Enrolled in Course Section
Fall 2021	
School Counseling Internship	4
CMHC Internship	5
Spring 2022	
School Counseling Internship	9
CMHC Internship	5
Summer 2022	
School Counseling Internship	0
CMHC Internship	8
Fall 2022	
School Counseling Internship	4
CMHC Internship	9