

## CADET APPLICATION AND ENROLLMENT RECORD

For use of this form, see USACC Pam 145-4, the proponent agency is ATCC-PAC

### DATA REQUIRED BY THE PRIVACY ACT OF 1974

<b>Authority</b>	10 USC 2101, 2103, 2104, 2107, 2111, and 5 USC 301
<b>Principal Purpose(s)</b>	To obtain personnel data in order to determine eligibility for enrollment and serve as a source document for cadet's service record throughout participation in the ROTC Program. Provides data for the administration of the ROTC student commencing with application for enrollment into the ROTC Program.
<b>Routine Uses</b>	To verify eligibility to participate in the ROTC Program; to provide information on addresses and telephone numbers for use in the event of death, injury, illness or unauthorized absence while participating in ROTC activities; to facilitate contact with complete information with a cadet during other than normal training periods; to make a matter of record the information provided by the cadet.
<b>Disclosure</b>	Disclosure is voluntary. However, failure to provide complete information and provide responses will suspend the enrollment process into the ROTC Program.

### PART I - GENERAL INFORMATION

1. NAME Last		1a. NAME First		1b. NAME MI	
2. SSN		3. COLLEGE ID #		4. E-MAIL	
5. LOCAL ADDRESS		5a. CITY	5b. STATE	5c. ZIP CODE	6. PHONE
7. PERMANENT ADDRESS		7a. CITY	7b. STATE	7c. ZIP CODE	8. PHONE
9. DOB	10. POB	11. RELIGIOUS PREF		12. BLOOD TYPE	13. ACT
14. SAT					
15. SEX	16. HEIGHT	17. WEIGHT	18. MARITAL STATUS	19. DEPENDENTS	19a. NUMBER OF DEPENDENTS
20. RACE/ETHNICITY (Check One)	<input type="checkbox"/> African American	American Indian	Asian	Caucasian	Hispanic
				Other	If "other", Explain:
21. CITIZENSHIP (Check One)	<input type="checkbox"/> U.S. Citizen	<input type="checkbox"/> U.S. Born	<input type="checkbox"/> Naturalized	<input type="checkbox"/> Born Overseas With U.S. Parents	<input type="checkbox"/> Dual Citizenship (See USACC PAM 145-4, 2-39)
	<input type="checkbox"/> Non U.S. Citizen	<input type="checkbox"/> Immigrant Alien	<input type="checkbox"/> Nonimmigrant Alien	<input type="checkbox"/> Refugee	
22. Do you have any condition that could interfere with you participating in a normal college physical education course?		22a. If "yes" explain			
25. Have you ever received Medical Disability payments from any source?		23a. If "yes" explain			
26. NEXT OF KIN	24a. ADDRESS			24b. PHONE	

### PART II - ACADEMIC INFORMATION

25. ROTC HOST SCHOOL	25a. FICE CODE	26. SCHOOL OF ATTENDANCE	26a. FICE CODE
27. RESIDENCY STATUS	28. ACADEMIC CLASS	29. PROJECTED GRADUATION DATE	30. ACADEMIC MAJOR
31. ACADEMIC MINOR	32. CREDITS TOWARD DEGREE	33. CREDITS REQUIRED FOR DEGREE	34. CGPA (COLLEGE)
35. OTHER COLLEGES ATTENDED	35a. YEAR(S) ATTENDED	36. HIGH SCHOOL ATTENDED	
36a. GRADUATION DATE	37. ROTC SCHOLARSHIP RECIPIENT	37a. If "yes" what type?	
38. OTHER SCHOLARSHIPS	39. JROTC EXPERIENCE		

### PART III - CURRENT OR PRIOR MILITARY SERVICE (TO INCLUDE OFFICER PRODUCING PROGRAMS)

NOT APPLICABLE (Go to PART IV)	40. CURRENT SERVICE: Are you currently in the Armed Forces?	40a. If "yes" which Branch?
40b. SMP UNIT	40c. Is your spouse currently a member of the Armed Forces?	
41. PRIOR SERVICE: Have you ever been enrolled in an officer producing program?	41a. Were you ever disenrolled from the ROTC Program?	41b. Were you ever enrolled in a Service Academy?
41c. Were you ever discharged from the Armed Forces?	41d. If "yes" what type of discharge?	41e. If "yes" what was the RE Code?
41f. Months of Active Service	41i. Have you enlisted through the Military Accessions Vital to National Interest (MAVNI) Program?	
41g. Have you ever been discharged for medical reasons?	41 h. If "yes", explain:	

**CADET APPLICATION AND ENROLLMENT RECORD**

Last Name

SSN

**PART IV - STUDENT STATEMENTS**

**42. RELEASE OF INFORMATION**

The Privacy Act requires that we notify you of other routine uses of the information we collect from you. You should know that if you leave school, we might provide your name, address, and phone number to the U.S. Army Recruiting Recruiting Command. This is done because the Active Army, Army Reserve, and National Guard want and need intelligent young men and women. They also have programs which might help you return to college. The transfer of information to the Recruiting Command means that, if you drop from school, you may receive information in the mail or be called by an Army Recruiter. You are under no obligation to accept the mail or to talk to the recruiter.

I have read and understand the above statement concerning data required by the Privacy Act of 1974.

Verification of the following statements is required in order to assist in establishing eligibility to participate in the ROTC program. Failure to provide a response will preclude further processing as an enrolled cadet. Failure to provide an accurate or truthful response is grounds for barring entry into the SROTC program or for the initiation of disenrollment action. Your signature at the bottom of this page will attest to the accuracy of your responses on this form.

**43. STATEMENT OF CRIMINAL PROCEEDINGS BY CIVIL OR MILITARY AUTHORITIES**

I have not been indicted or summoned into court under civilian or military law as a defendant in a criminal proceeding, to include any and all proceedings involving juvenile or adult criminal offenses, but excluding minor traffic violations (Exception: alcohol-related driving offenses) which involved a fine or forfeiture, alone, of less than \$250. I have not had 6 or more minor traffic violations (excluding parking violations) in a 12-month period where the fine is \$100 or more per offense. I have not had 12 or more minor traffic violations (excluding parking violations) during the previous 3 years where the fine is \$100 or more per offense. I have never been convicted, fined, imprisoned, placed on probation, paroled, or pardoned (to include alcohol violations and misdemeanors), except for minor traffic violations as defined above. I will advise the Professor of Military Science of any future information pertaining to any changes of criminal conduct against myself and I shall do so as soon as practical under the circumstances. Records that are expunged, sealed, set aside, dismissed, or original findings or pleas changed **STILL** require a waiver.

Check One:

The above statement is true.

The above statement is not true - Explain:

**44. SUBSTANCE ABUSE**

Check One:

I have never used an illegal substance or drug.

I have used illegal substances or drugs only on an experimental or limited basis.

When:

How Often:

I have been a recent or frequent user of illegal substances or drugs.

When:

How Often:

NOTE: Any future drug use will be grounds for disenrollment from the ROTC Program.

**45. RELIGIOUS ACCOMMODATION**

The U.S. Army cannot guarantee that my religious practices will be accommodated. I acknowledge and understand that it is the Department of the Army's policy to accommodate religious practices as long as the practice will not have an adverse impact on military readiness, unit cohesion, standards, health, safety or discipline. I further acknowledge and understand that the U.S. Army has the right to amend or eliminate any such accommodation based on the needs of the Army.

I have read and understand the above statement concerning accommodation of my religious practices.

**46. CONSCIENTIOUS OBJECTION**

If you have moral convictions that preclude you from bearing firearms and/or participating in full military service with the U.S. Army, to include armed combat, then you are a conscientious objector. AR 600-43 defines conscientious objection as "A firm, fixed and sincere objection to participation in war in any form or the bearing of arms, because of religious training and belief."

Check One:

I am not a conscientious objector.

I am a conscientious objector.

Explain:

Intentionally Left Blank

"All information given on this form is correct to the best of my knowledge."

SIGNATURE OF CADET

**47. LOYALTY OATH (OPTIONAL FOR NONCONTRACTED CADETS)**

"I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States of America against all enemies, both foreign and domestic; that I will bear true faith and allegiance to the same, and that I take this obligation freely, without any mental reservation or purpose of evasion, so help me God."

SIGNATURE OF CADET

DATE



## CADET APPLICATION ENROLLMENT RECORD

Last Name

SSN

### PART VI - NONSCHOLARSIP CONTRACTING ELIGIBILITY CHECKLIST (CONTINUED)

**ALL NON-SCHOLARSHIP CADETS MUST MEET THE FOLLOWING CRITERIA TO CONTRACT:**

Enrollment Eligibility Officer: Verify the criteria below and sign the certification on page 5. (Scholarship students must also meet scholarship eligibility requirements in Part VII.)

**57. SUBSTANCE ABUSE**

Eligible: Never used chemical substances or drugs

Waiver Required: Self admitted use of chemical substances or drugs.

Waiver Granted (Eligible):          Date

Ineligible (Waiver denied or nonwaiverable) Chemical substance or drug abuse requiring professional care, which is medically disqualifying.

**58. LOYALTY OATH**

Eligible: Cadet signed loyalty oath.

Ineligible: Refuses to sign loyalty oath.

**59. PRIOR SERVICE**

Eligible: (a) No prior service. (b) Honorably discharged from the Armed Services with a qualifying RE code of 1 on DD Form 214. (c) Currently in the Army Reserve or National Guard (see NOTE below).

Waiver Required: (a) Honorably discharged with an RE code other than 1 on DD Form 214.

Waiver Granted (Eligible):          Date

Ineligible (Waiver denied or nonwaiverable): (a) Honorably discharged with a disqualifying RE code on the DD Form 214. (b) More than ten (10) years Active Duty, without an exception to policy from CC. (c) Any type of discharge other than "honorable". (d) Current or former commissioned officer, or has a certificate of eligibility for appointment as a commissioned officer. (e) On Active Duty at time of contracting. A soldier on terminal leave is ineligible until actual separation.

**NOTE:** Contracted cadets cannot be in the USAR or ARNG (to include IRR) outside of the SMP program. Upon contracting, current members of the USAR or ARNG must *either* sign an SMP contract (and remain a member of the USAR or ARNG) or sever ties with their USAR or ARNG unit (the ROTC contract overrides any reserve component contract).

**60. CITIZENSHIP**

Eligible: U.S. Citizen. (Dual citizens must express in writing their willingness to renounce foreign citizenship if/when required.)

Ineligible (Nonwaiverable): Non-U.S. Citizen to include U.S. Nationals.

**61. PLACEMENT CREDIT**

Eligible: Student is enrolling in the Alternate Entry Program, the Accelerated Cadet Commissioning Training Program, OR the student has received credit for MS I & MS II by any combination of the following (as set forth in USACC Reg 145-3, Table 6-1): (a) Completed Basic Course. (b) Successfully completed LTC. (c) Completed Basic Training in one of the Armed Services. (d) Credit for Senior ROTC training (Army, Navy, Air Force, Marine, or Coast Guard). The first year of any SROTC = credit for MS I. Any additional years of SROTC = credit for the Basic Course. (e) Participation in a service academy. One year = credit for MS I. Two years = credit for the Basic Course. (f) JROTC experience. One = no credit. Two years = PMS may award up to MS I credit. Three years = PMS may award up to full Basic Course credit.

Ineligible (Waiver denied/Nonimmigrant Aliens)

**62. ACADEMIC STATUS**

Eligible: (a) All students must be enrolled full time AND academically aligned AND have a cumulative college GPA (if any) of 2.0 on a 4.0 scale or equivalent. (b) MJC freshman also require at least a 2.0 cumulative high school GPA AND SAT score of 850 or ACT of 17.

Waiver Required: Graduate student with less than full time enrollment (waiverable).

Waiver Granted (Eligible):          Date

Ineligible (Waiver denied): (a) Student is not academically aligned (Exceptions to policy may be considered); (b) Cumulative college GPA is less than 2.0 (nonwaiverable).

**63. PHYSICAL FITNESS**

Eligible: Score 180, with a minimum of 60 points in each event, on a single APFT.

Ineligible (Nonwaiverable): Failure to meet eligibility criteria.

**64. MEDICAL**

Eligible: Student is fully medically qualified by a DoDMERB physical.

Waiver Required: Student is medically disqualified by a DoDMERB or MEPS physical, if applicable.

Waiver Granted (Eligible):          Date

Ineligible (Waiver denied or nonwaiverable).

**65. AGE**

Eligible: Student is at least 17 years of age at time of contracting and will be less than age 30 at time of commissioning.

Waiver Required (Prior to Contracting): Age 35 or older at time of commissioning. Brigade Commander can waive thru age 39. CG is waiver approval authority for over 39 years of age.

**NOTE:** Retirement benefits are at risk for 33 and higher.

Waiver Granted (Eligible):          Date

Ineligible (Waiver denied or nonwaiverable): Student is younger than 17 at time of contracting.



## CADET APPLICATION AND ENROLLMENT RECORD Instructions and Notes (USACC Pam 145-4)

The purpose of the Cadet Application and Enrollment Record (CC Form 139-R) is threefold:

1. To record necessary information for entering a Cadet into the CCIMS database.
2. To create a legal record of Cadet enrollment.
3. To guide the Enrollment Eligibility Officer through the process of determining eligibility for enrollment and contracting.

**A student is not enrolled in Army ROTC until he/she has completed, signed, and initialed this form and the Enrollment Eligibility Officer certifies by signature that the student is eligible for entry into the Basic Course. A Cadet will not be contracted until he/she has completed, signed, and initialed this form and the Enrollment Eligibility Officer certifies by signature that the Cadet is eligible for contracting.**

**Contracting any student is subject to the approval of the PMS, even when all other eligibility criteria are met.  
Cadre will verify that the information on this form is current and accurate during each required periodic counseling with the Cadet.**

Reproduction of this form on cardstock for durability is recommended. You may fill in permanent information in ink and changeable items in pencil.  
If a waiver is required, refer to the current "Approval Authority/Flow of Cadet Actions" matrix and CC Pam 145-4, or other published guidance for current processing of waivers.  
This form will be retained in the Cadet's MPRJ as a permanent document and retained with the Cadet Record Brief for five years following the Cadet's appointment or disenrollment.

### Notes and references:

**Part I-III** Height and weight is approximate. Fully discuss with the student any physical conditions they identify in Part I.

**Part IV** Signing the Loyalty Oath is optional for noncontracted students enrolling in the Basic Course. Aliens do not sign the Loyalty Oath.

**Part V** Basic Course Enrollment Eligibility (Noncontracted Cadets): See notes/instructions for Part V.

- (1) Academic Status: AR 145-1, Ch 3; CC Pam 145-4.
- (2) Conscientious Objection: AR 145-1, Ch 3; CC Reg 145-1.
- (3) Character: AR 145-1, Ch 3; CC Pam 145-4.
- (4) Tattoos: AR 670-1, dtd 1 Jul 02, para 1-8e, TRADOC MSG dtd 011525Z, Subj: TRADOC/USAREC IET RECRUIT/CADET TATTOO/BRAND POLICY
- (5) Citizenship: Must be verified. The following documents may be used in verifying U.S. Citizenship: (a) Birth Certificate, (b) Certificate of Naturalization, (c) Certificate of Naturalization of parents, (d) INS Form N-560 (Certificate of Citizenship), (e) Department of State Form 1350 (Certificate of Birth Abroad of a Citizen of the U.S.A.), (f) FS Form 240 (Report of Birth, Child Born Abroad of American Parent or Parents), (g) FS Form 545 (Certification of Birth Abroad of a Citizen of the U.S.A.), (h) Unexpired fully valid US Passport issued in the name of the applicant. AR 145-1, Ch 3; CC Reg 145-1 (for scholarship; CC Pam 145-4 (for processing aliens for enrollment refer to AR 145-1, Ch 3, and CC Pam 145-4). Dual citizens must express in writing their willingness to renounce foreign citizenship if/when required.
- (6) Medical: AR 145-1, Ch 3; CC Pam 145-4; AR 40-29; AR 40-501, Ch 2. Height and weight standards for prior service Cadets are found in AR 600-9. Height and weight standards for non-prior service Cadets are found in AR 40-501 and CC Pam 145-4.

**Part VI** Nonscholarship Contracting Eligibility: See notes/instructions for Part VI.

- (1) Basic Course Eligibility Requirements: Cadet must meet basic course eligibility requirements - (1) - (6).
- (2) Civil Conviction: AR 145-1, Ch3; CC Reg 145-1; CC Pam 145-4; and AR 601-210, Ch 4.
- (3) Dependency: AR 145-1, Ch 3; CC Pam 145-4. In questions of custody, only court orders are acceptable. Powers of Attorney have no binding legal effect in such cases. Cadre will not counsel or advise sole parent applicants to turn over legal custody; they may only advise on eligibility standards IAW Army policy.
- (4) Substance Abuse: AR 145-1, Ch 3; CC Pam 145-4.
- (5) Loyalty Oath: Statutory: DoD Dir 1215.8; AR 145-1, Ch 3; CC Pam 145-4. Aliens specifically exempted by law.
- (6) Prior Service: AR 145-1, Ch 3; CC Reg 145-1; CC Pam 145-4; AR 601-210, Table 3-6 contains RE codes and their eligibility status.
- (7) Citizenship: Must be verified. The following documents may be used in verifying U.S. Citizenship: (a) Birth Certificate, (b) Certificate of Naturalization, (c) Certificate of Naturalization of parents, (d) INS Form N-560 (Certificate of Citizenship), (e) Department of State Form 1350 (Certificate of Birth Abroad of a Citizen of the U.S.A.), (f) FS Form 240 (Report of Birth, Child Born Abroad of American Parent or Parents), (g) FS Form 545 (Certification of Birth Abroad of a Citizen of the U.S.A.), (h) Unexpired fully valid US Passport issued in the name of the applicant. AR 145-1, Ch 3; CC Reg 145-1 (for scholarship; CC Pam 145-4 (for processing aliens for enrollment refer to AR 145-1, Ch 3, and CC Pam 145-4). Dual citizens must express in writing their willingness to renounce foreign citizenship if/when required.
- (8) Placement Credit: AR 145-1, Ch 3; CC Reg 145-1.
- (9) Academic Alignment: CC Pam 145-4.
- (10) Physical Fitness: AR 145-1, Ch 3; CC Reg 145-1; Cc Pam 145-4; Cadet scholarship and non-scholarship contracts.
- (11) Medical: AR 145-1, Ch 3; Cc Pam 145-4; AR 40-29; AR 40-501, Ch 2. Height and weight standards for prior service Cadets are found in AR 600-9. Height and weight standards for non-prior service Cadets are found in AR 40-501 and CC Pam 145-4. Female students who are pregnant are ineligible to contract, but regain eligibility at the end of the pregnancy. Pregnancy after enrollment is not a disqualifier.
- (12) Age: Statutory: AR 145-1, Ch 3; CC Reg 145-1; CC Pam 145-4.

**Part VII** Scholarship Contracting Eligibility. See notes/instructions for Parts VI and VII.

- (1) Basic Contracting Eligibility Requirements: Cadet must meet basic contracting eligibility requirements in Part VI.
- (2) Medical: AR 145-1, Ch 3; Cc Pam 145-4; AR 40-29; AR 40-501, Ch 2. Height and weight standards for prior service Cadets are found in AR 600-9. Height and weight standards for non-prior service Cadets are found in AR 40-501 and CC Pam 145-4. Female students who are pregnant are ineligible to contract, but regain eligibility at the end of the pregnancy. Pregnancy after enrollment is not a disqualifier.
- (3) Major: CC Reg 145-1, Appendix F.
- (4) Age: Statutory: AR 145-1, Ch 3; CC Reg 145-1.
- (5) GPA: CC Reg 145-1.
- (6) SAT/ACT: CC Reg 145-1.
- (7) Academic Credits: CC Reg 145-1.
- (8) Physical Fitness: AR 145-1, Ch 3; CC Reg 145-1; CC Pam 145-4; Cadet scholarship and non-scholarship contracts.