



August 14, 2025

Paige Rochus

Sent electronically to prochus@jsu.edu

PERSONAL AND CONFIDENTIAL

*****Training Report ONLY*****

Regarding Case Number: 2025058301

Dear Paige Rochus,

This letter serves as your official notification that you have been identified as allegedly engaging in conduct that is prohibited under the [Jacksonville State University Code of Student Conduct](#) and/or other University policies.

On August 14, 2025, it was reported to the Office of Community Standards that on or around August 12, 2025, at approximately 3:00 p.m., you were involved in an incident at Angle Hall. It was reported that you **[Information about what was reported and the incident will be listed here]**.

The reported incident has resulted in you being alleged of violating the Code of Student Conduct for the following prohibited conduct:

1. **[Charge(s) Would be Listed Here]**

Information about the charge and what the Code of Student Conduct states.

2. **[There can be more than one alleged charge for different violations of the policy from one incident.]**

Students with alleged misconduct will resolve the incident through:

- An administrative hearing with a staff member

This process will determine your involvement in this incident. Please be aware that actively participating in this process is to your benefit. Failure to attend the scheduled hearing may result in a decision being rendered in your absence.

After consulting your class schedule, an Administrative hearing has been scheduled for you.

[The information about when your meeting or hearing will be listed on the letter]

Hearing Officer: Paige Rochus

Hearing Date and Time: Friday, August 15, 2025, at 10:00 a.m.

Hearing Location: 301-A Angle Hall

[Here is where you find general important information]

Pre-Hearing Conference. If you would like a Pre-Hearing conference, please contact Paige Rochus at prochus@jsu.edu at least two (2) business days prior to your scheduled hearing.

Pre-Hearing conference (or meeting): A meeting with a professional staff member where a student can learn more about the conduct process, as well as ask any questions related to the actual hearing. Pre-Hearing meetings are to discuss processes and procedures only, and do not review the facts or substantive nature of a conduct referral.

Requesting a Panel Hearing. You may request a hearing be conducted before a panel, provided a request is made in writing at least one (1) business day prior to your hearing. If you would like to request a panel hearing, you must email me at prochus@jsu.edu or submit a written request to Paige Rochus. The Office of Community Standards or the Hearing Officer(s), at their discretion, may refer a case to a panel hearing based on the totality of the circumstances.

Advisor. Students may be accompanied by one (1) advisor of their choosing and at their own expense. Please notify me via email at prochus@jsu.edu of your choice of advisor at least one (1) business day prior to your hearing.

Advisor: A person who attends a hearing to support a student during the conduct process. Advisors may only confer with the student they are advising and cannot speak on a student's behalf. An Advisor can be any person of the student's choosing, and the financial responsibility for this Advisor shall rest with the student. Students may only have one advisor during a conduct hearing. Advisors cannot serve as witnesses. If a student needs assistance finding an advisor, the Office of Community Standards will provide this information upon request. An individual charged in the same fact pattern related to the accused individual may not serve as an advisor.

Calling Witnesses. If you would like to call witnesses, please provide the name and rationale for each witness in writing via email at prochus@jsu.edu at least two (2) business days in advance of the Administrative Hearing.

Introduction of Evidence. You will have the opportunity to introduce documents, call witnesses, and present information during their hearing. Students are encouraged to submit evidence via email at prochus@jsu.edu one (1) business day in advance of the hearing.

Access to Information. Parties will have an opportunity to review available evidence at the hearing. Access to materials will be provided in advance of the hearing upon written request to the Hearing Officer(s). In cases where retaliation is a legitimate safety concern, the information may be redacted or presented in a manner that prevents identification.

Privacy should be respected. You are expected to practice discretion to minimize the sharing of information as to respect the privacy of the matter to all parties involved. This hearing will be closed to the public.

Retaliation is not permitted. Please be advised that JSU has a zero tolerance for retaliation. If you experience retaliation, please bring it to my attention immediately. If you engage in retaliatory acts or encourage others to do so, you should expect a swift investigation and response by the University.

Accommodations. If you will need disability related accommodations, please contact Disability Support Services at (256) 782-8380, disabilityresources@jsu.edu, or at 209 Houston Cole Library for more information and to request specific accommodations.

Counseling Services. [Jacksonville State University Counseling Services](#) are available at no cost to all currently enrolled students. Your mental health is a top priority. To schedule an appointment, please call (256) 782 -5475 or use their [online request form](#).

Resources. A wide range of on- and off-campus resources and support services are available to students. For more information, please view the [Community Standards Resources Page](#).

Jacksonville State University Policies: [Code of Student Conduct](#); [Duty To Cooperate - Students](#)

For more information, please visit the [Office of Community Standards website](#).

If you have any questions, please contact me directly at prochus@jsu.edu.

Sincerely,


Paige Rochus

Assistant Director of Community Standards

[Hearing Notice Letters will have General Procedural Assurances Attached]