

# Student Reference

Using Accessible Learning Management (AIM)

***Requesting Additional  
Accommodations***



JACKSONVILLE STATE UNIVERSITY

Office of Disability Resources  
2<sup>nd</sup> Floor Houston Cole Library  
P: 256-782-8380  
E: [disabilityresources@jsu.edu](mailto:disabilityresources@jsu.edu)  
O: [www.jsu.edu/disabilityresources](http://www.jsu.edu/disabilityresources)

*the* FRIENDLIEST CAMPUS *in the* SOUTH

# Accessing Your Student Portal

**Website:** Visit the Disability Resources website at [www.jsu.edu/disabilityresources](http://www.jsu.edu/disabilityresources)

**Student AIM Portal Button:** Locate the two AIM Portal buttons under the left navigation menu. Click the red button with white text that states, "Student AIM Portal".

JSU > Student Success > Disability Resources

## Disability Resources

**Student Success**

**Disability Resources**

- Request an Interpreter/Captionist
- Current Students
- Future Students & Family
- Faculty-Staff
- Military Connected Students
- Student Groups through Disability Resources
- Meet Your Team
- Report a Barrier
- Request a Presentation

**STUDENT AIM PORTAL**

**FACULTY AIM PORTAL**

Office of Disability Resources

### The Office of Disability Resources


The Office of Disability Resources is committed to providing services that facilitate the academic and personal goals of the students we serve. Students with documented disabilities are entitled to reasonable and appropriate academic accommodation in accordance with federal laws including Section 504 of the 1973 Rehabilitation Act and the 1990 Americans with Disabilities Act. We are committed to equal opportunity for persons with disabilities without regard to disability.

#### Our Mission

The mission of Disability Resources (DR) is to ensure equal learning and opportunities for students, faculty, staff, and guests with disabilities by increasing the capacity of Jacksonville State University to eliminate physical, programmatic, policy, informational, and attitudinal barriers. We work to ensure access under federal and state statutes to university courses, programs, facilities, services, and activities by providing or arranging reasonable accommodations, academic adjustments, auxiliary aids and services, training, consultation, and technical assistance.

**REQUEST ACADEMIC ACCOMMODATIONS**

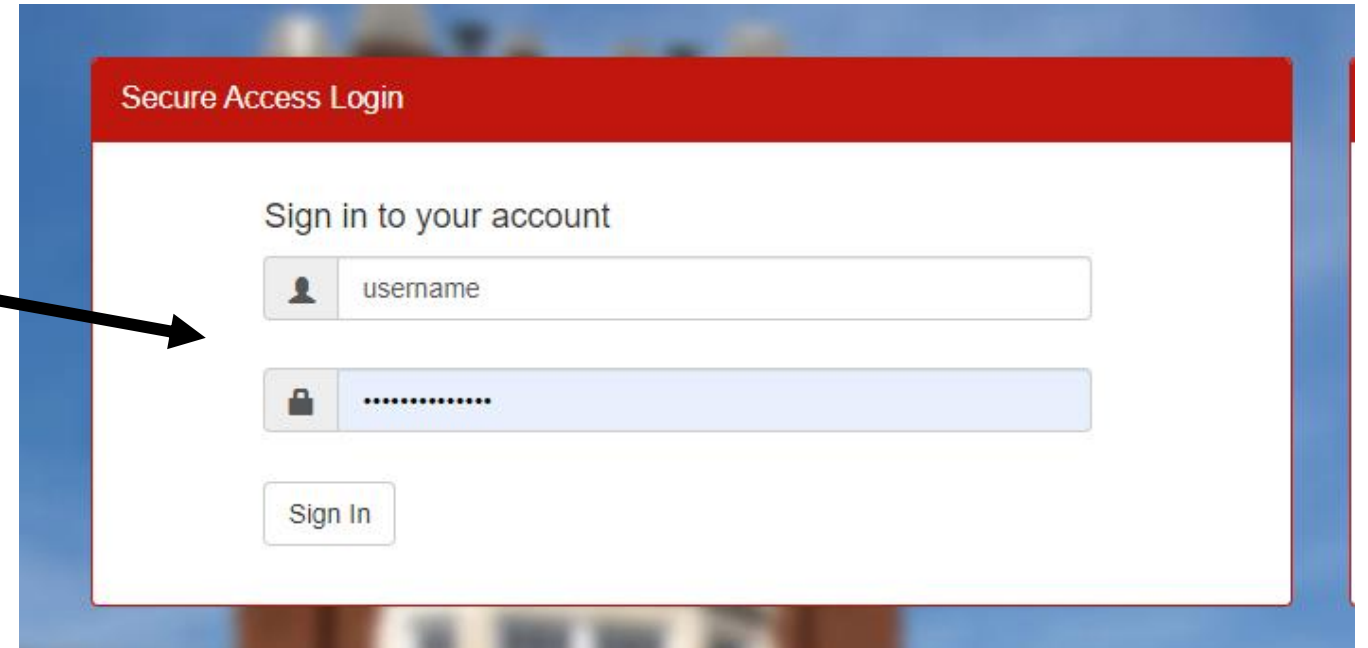
**REQUEST HOUSING/MEAL ACCOMMODATIONS**



**Current Students**      **Future Students and Family**      **Faculty and Staff**

# Logging Into Your Student Portal

**Login to MyJaxState:** You will then be directed to a login screen requesting you to login using your MyJaxState login credentials.

A screenshot of a web login interface. At the top, there is a red header bar with the text "Secure Access Login" in white. Below the header, the main content area is white and contains the text "Sign in to your account". There are two input fields: the first is for a username, with a person icon on the left and the text "username" inside; the second is for a password, with a lock icon on the left and a series of dots inside. Below the input fields is a "Sign In" button.

Secure Access Login

Sign in to your account

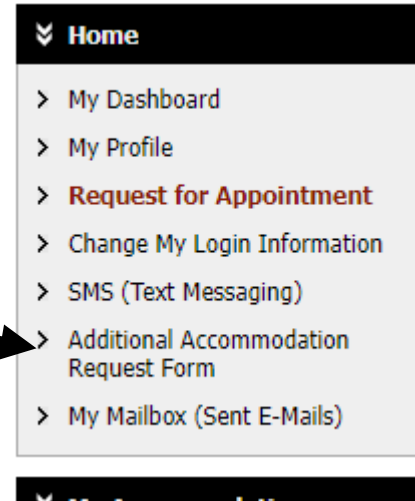
username

.....

Sign In

# Additional Accommodations Request Form

**Step 1** – Under the 'Home' menu click the "*Additional Accommodation Request Form*"



**Step 2:** You will be taken to a screen that explains the purpose of this form. Once you are ready click the "*Submit additional accommodation request form*" button.

## ADDITIONAL ACCOMMODATION REQUEST FORM

List [New Application](#)

Welcome to the additional accommodation request form. This form is used for students to provide additional documentation for accommodation requests and request additional accommodations.

Please review the documentation requirements [on the Disability Resources website](#). If you have any questions please email us at [disabilityresources@jsu.edu](mailto:disabilityresources@jsu.edu) or call us at 256-782-8380.


**Submit Additional Accommodation Request Form**

# Requesting Additional Accommodations

Select the term that you are wanting your additional accommodations to start, once approved.

Answer each of the questions to the best of your ability.

**Information**

Start Term \*: **Select One** 

Note: Select term where you would like your new accommodation to start.

**Questions**

1. Are you requesting accommodations for any of the following (check all that apply):

- Academic Accommodations
- Housing Accommodations ([Please complete the Housing and Meal Plan Accommodations application](#))
- Dietary Accommodations ([Please complete the Housing and Meal Plan Accommodations application](#))
- General Campus Access
- Parking
- None at this time
- Other (Specify Below)

**Additional Note or Comment**

2. Please describe your disability (or temporary medical condition) and how it may impact you as a student at Jacksonville State University \* (Required)

3. Please describe what academic accommodations you would like to request, if known? \* (Required)

# Additional Accommodations Request Submission

3. Please describe what academic accommodations you would like to request, if known? \* (Required)

Read the statement and then click "Submit Application" if you agree.

I affirm that I am the student listed in the application above and have completed this application truthfully. I affirm I have read and understand the confidentiality statement and stated policies and procedures herein.

By clicking the submit button below, I understand the following: Jacksonville State University (JSU) is committed to providing reasonable accommodations to qualified students with disabilities. These accommodations are provided to assist students with disabilities in accessing an education at JSU. Working in partnership with the student, the Disability Resources Specialist will develop an Individual Postsecondary Plan (IPP) for accommodations. Please note that program requirements will not be altered and standards will not be lowered. I am responsible for submitting documentation to verify the presence of a disability and request services each semester. I understand that reasonable accommodations are not retroactive and are effective from the date that the accommodations plan is presented to the appropriate university personnel.

I understand the following grievance process: If I have a concern about my reasonable accommodations or the status of my application, I may contact Dr. Sean Creech, Director of Disability Resources, at [screech@jsu.edu](mailto:screech@jsu.edu) or (256) 782-5264. Dr. Creech's Office is located on the 2nd floor of the Houston Cole Library.

Submit Application

# Need assistance?

Any of your Disability Resource team members are happy to help get you going.

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## Office of Disability Resources

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- Email us at [disabilityresources@jsu.edu](mailto:disabilityresources@jsu.edu)
- Visit us online via [www.jsu.edu/disabilityresources](http://www.jsu.edu/disabilityresources)

*We are also available for your unit meetings or provide one-on-one assistance.*



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